

**Richmond Presbyterian Church  
Fee Schedule 2020**

**Category 1** = charities and non profits uses

**Category 2** = community and general public uses e.g. receptions, clubs

| Room   | Group Size        | Category 1:<br>Base Rate (3 hours) | Category 1:<br>additional hourly rate | Category 2:<br>Base Rate (3 hours)                 | Category 2:<br>additional hourly rate |
|--|-------------------|------------------------------------|---------------------------------------|--|---------------------------------------|
| <b>Sanctuary</b>   | <50 persons       | \$49.00                            | \$11.00/hour                          | \$150.00   | \$50.00/hour                          |
|  | 51-100 persons    | \$55.00                            | \$12.00/hour                          | \$187.00   | \$62.00/hour                          |
|  | 100 - 190 persons | \$69.00                            | \$15.00/hour                          | \$234.00   | \$78.00/hour                          |
| <b>Hall</b>  | <50 persons       | \$37.00                            | \$9.00/hour                           | \$131.00   | \$44.00/hour                          |
|  | 51-100 persons    | \$42.00                            | \$10.00/hour                          | \$178.00   | \$59.00/hour                          |
|  | 100 - 140 persons | \$53.00                            | \$11.00/hour                          | \$225.00   | \$75.00/hour                          |
| <b>Sanctuary and Hall</b>  | <50 persons       | \$75.00                            | \$18.00/hour                          | \$280.00   | \$94.00/hour                          |
|  | 51-100 persons    | \$83.00                            | \$19.00/hour                          | \$365.00   | \$121.00/hour                         |
|  | > 100 persons     | \$105.00                           | \$22.00/hour                          | \$459.00   | \$153.00/hour                         |
| <b>Sanctuary, Hall and Kitchen</b><br>Category 1 - fee does NOT include host<br>Category 2 - fee includes 1 host | <50 persons       | \$103.00                           | \$22.00/hour                          | \$359.00   | \$94.00/hour                          |
|  | 51-100 persons    | \$126.00                           | \$26.00/hour                          | \$444.00   | \$121.00/hour                         |
|  | >100 persons      | \$172.00                           | \$33.00/hour                          | \$538.00   | \$153.00/hour                         |
| <b>Hall and Kitchen</b><br>Category 1 - fee does NOT include host<br>Category 2 - fee includes 1 host            | <50 persons       | \$55.00                            | \$12.00/hour                          | \$210.00   | \$70.00/hour                          |
|  | 51-100 persons    | \$67.00                            | \$14.00/hour                          | \$257.00   | \$85.00/hour                          |
|  | 100 - 140 persons | \$92.00                            | \$18.00/hour                          | \$304.00   | \$101.00/hour                         |
| <b>Room 1</b>  | 10 persons        | \$21.00                            | \$5.00/hour                           | \$37.00  | \$12.00/hour                          |
| <b>Room 2</b>  | 15 persons        | \$23.00                            | \$5.00/hour                           | \$56.00  | \$19.00/hour                          |
| <b>Room 3</b>  | 22 persons        | \$25.00                            | \$5.00/hour                           | \$75.00  | \$25.00/hour                          |
| <b>Nursery</b>   | 10 persons        | \$21.00                            | \$5.00/hour                           | \$37.00  | \$12.00/hour                          |
| <b>Parking Stall</b>   |                   |                                    |                                       | \$50.00/ month                                     |                                       |
| <b>Host*</b>   |                   |                                    |                                       | \$25.00/ hour                                      |                                       |
| <b>Custodial Fee**</b>   |                   |                                    |                                       | \$25.00/ hour                                      |                                       |
| <b>Public Address (PA) System</b>  |                   |                                    |                                       | \$25.00 / use                                      |                                       |
| <b>Audio Visual (AV) System, Hall</b>  |                   |                                    |                                       | \$25.00 / use                                      |                                       |
| <b>Audio Visual (AV) System, Sanctuary, includes technician</b>  |                   |                                    |                                       | \$70.00 (2 hour minimum), \$35.00/ additional hour |                                       |
| <b>Coffee and Tea 10 cups/carafe</b>   |                   |                                    |                                       | \$5.00 / carafe                                    |                                       |
| <b>Key replacement</b>   |                   |                                    |                                       | \$135.00 / key                                     |                                       |

\* Host fee applies, where applicable

\*\* Additional Custodial Fee applies when the premises are not left in the same condition as they were when the facility use began.