

Richmond Presbyterian Church

Fee Schedule 2026

Category 1 = charities and non profits uses

Category 2 = community and general public uses e.g. receptions, clubs

Room	Group Size	Category 1: *Hourly Rate	Category 2: *Hourly Rate
Sanctuary	<50 persons	\$20.00/hour	\$50.00/hour
	50-100 persons	\$23.00/hour	\$62.00/hour
	101 - 190 persons	\$30.00/hour	\$78.00/hour
Hall	<50 persons	\$14.00/hour	\$44.00/hour
	50-100 persons	\$18.00/hour	\$59.00/hour
	101 - 140 persons	\$23.00/hour	\$75.00/hour
Sanctuary and Hall	<50 persons	\$31.00/hour	\$94.00/hour
	50-100 persons	\$35.00/hour	\$122.00/hour
	> 100 persons	\$44.00/hour	\$153.00/hour
Sanctuary, Hall and Kitchen Category 1 - fee does NOT include host Category 2 - fee includes 1 host	<50 persons	\$43.00/hour	\$120.00/hour
	50-100 persons	\$53.00/hour	\$148.00/hour
	>100 persons	\$72.00/hour	\$180.00/hour
Hall and Kitchen Category 1 - fee does NOT include host Category 2 - fee includes 1 host	<50 persons	\$23.00/hour	\$70.00/hour
	50-100 persons	\$29.00/hour	\$86.00/hour
	100 - 140 persons	\$38.00/hour	\$101.00/hour
Room 1	10 persons	\$10.00/hour	\$14.00/hour
Room 2	15 persons	\$11.00/hour	\$23.00/hour
Room 3	22 persons	\$11.00/hour	\$30.00/hour
Parking Stall			\$55.00/ month
Host**			\$26.00/ hour
Custodial Fee***			\$26.00/ hour
Public Address (PA) System			\$36.00 / use
Audio Visual (AV) System, Hall			\$36.00 / use
Audio Visual (AV) System, Sanctuary,* may include technician			\$42.00 /hour
COFFEE 20 servings/carafe			\$15.00 / carafe
TEA 10 servings/carafe			\$8.00/ carafe
Key replacement			\$140.00 / key

* Minimum Use is 2 hours, where applicable

** Host fee applies, where applicable

*** Custodial Fee applies when the premises are not left in the same condition as they were when the facility use began.